

Board of Selectmen  
Minutes January 8, 2013

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman  
Jeff Bryan  
Jane Byrne  
Ken Christiansen

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector Gil Tuck was in to have the following permits signed:

- Randall Rines, 30 Birch Circle, generator: signed by Board
- Kate Dewan, 21 Sherry Circle, generator: signed by Board
- RJ Moreau, 5 Autumn Lane (lot V), foundation only permit: signed by Board.

Christiansen made a motion, 2<sup>nd</sup> by Byrne to approve the public minutes of 12/27/12. All were in favor.

Clement said the final bill came in from the auditor's at \$4400; which puts the finance budget about \$2000 over. Clement asked if the board wanted to transfer funds to cover the overage or leave it. The board agreed to leave it.

Earlier this year the ethics policy was changed to apply only to BOS and employees. If the board wants this to apply to all board members and volunteers it would need to go to town meeting. Christiansen made a motion, 2<sup>nd</sup> by Bryan to add the ethics policy to the 2013 town meeting warrant. All were in favor.

Clement said Dullea would like to create a separate website for programs and registration to allow for online registration and online payment options in the future. Clement said the cost would vary depending on how extensive the site would be. The board agreed that as long as recreation has it in the budget; it was fine to proceed. The board would like Ellis involved with the online payment process.

The December bill from Northside Carting has not yet been received. Bryan made a motion, 2<sup>nd</sup> by Byrne to encumber \$25,700 from waste collection and disposal. All were in favor.

The board discussed the following warrant articles as a result of the donation from the Fireman's Association:

To see if the town will vote to raise and appropriate the sum of thirty nine thousand dollars (\$39,000) for the purchase and installation of a cascade system for the fire department. The sum to be offset by a donation of thirty nine thousand dollars (\$39,000) from the Brentwood Volunteer Firemen's Association. Clement said the annual maintenance is estimated at \$500 per year beginning in the 2014 operating budget. Artimovich made a motion, 2<sup>nd</sup> by Christiansen to see if the town will vote to raise and appropriate the sum of thirty nine thousand dollars (\$39,000) for the purchase and installation of a cascade system for the fire department. All were in favor.

To see if the town will vote to raise and appropriate the sum of ninety thousand dollars(\$90,000) to be used from the 2012 unreserved fund balance and added to the existing capital reserve fund for the replacement of fire and rescue vehicles. This some to be offset by a donation of ninety thousand dollars (\$90,000) from the Brentwood Volunteer Firemen's Association.

Board of Selectmen  
Minutes January 8, 2013

Bryan made a motion, 2<sup>nd</sup> by Christiansen to vote to raise and appropriate the sum of ninety thousand dollars (\$90,000) to be used from the 2012 unreserved fund balance and added to the existing capital reserve fund for the replacement of fire and rescue vehicles. All were in favor.

Joe Lombardo was present to discuss the 2013 racing schedule. He said there were 2 races added; NHRA New England National in June and the NHRA Hot Rod Heritage Race in September. Lombardo anticipates 11,000 people for the race in June and 6,000 for the race in September. Lombardo said this does not add any dates to the schedule as some Wednesday races were removed to offset these dates. Artimovich said he was concerned with traffic, security and the residents for the new races. Lombardo said they think they will also need assistance from the county and state police. Artimovich said we also need to consider how it affects police and fire staffing in Brentwood and Epping. Lombardo said he would drop off the NED emergency action plan. Lombardo said the detail officers are doing what they are supposed to, they have not had any billing issues; everything is working out great. No issues to report at this time. Bryan made a motion, 2<sup>nd</sup> by Byrne to approve the 2013 racing schedule pending additional information from Lombardo. All were in favor.

George Fredette from SFC Engineering was present to go over the contract and go over any ground rules moving forward. Fredette estimates the engineering process to take about 90 days. Bryan said that would work well as the town does not have plans to go out to town warrant for two or more years. Bryan will be the primary contact for the BOS throughout the engineering process. Christiansen made a motion, 2<sup>nd</sup> by Byrne for Artimovich to sign the SFC engineering contract. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Christiansen to sign the contract for drug enforcement money for the police department. All were in favor.

Artimovich said the board received a request for snow removal from the trails committee. Robinson said he would contact Debbie Briscoe to made accommodations.

Clement said we received the Financial Assistance Notice from the Highway Safety Agency. Any requests for funds need to be made by the Highway Safety Committee which needs to be appointed by the board. Artimovich made a motion, 2<sup>nd</sup> by Christiansen to appoint the JLMC to be the Highway Safety Committee. All were in favor.

A motion was made by Byrne, 2nd by Christiansen to go into nonpublic sessions per RSA 91-A:3, II(a) to discuss employee matters.

Bryan made a motion to come out of non-public and seal the minutes. Christiansen 2nd the motion; all were in favor.

Robinson asked if he could go ahead and order the cruiser pending approval from town meeting. The board said yes.

Bryan made a motion, 2<sup>nd</sup> by Christiansen for Artimovich to sign a letter of request to .gov to update Clement as the contact for the town's domain. All were in favor.

Motion to adjourn at 6:45 pm made by Christiansen, 2<sup>nd</sup> by Artimovich; all were in favor.

Respectfully submitted,

Karen Clement

Board of Selectmen  
Minutes January 8, 2013

		WEEKLY TREASURER'S REPORT			
Date:	January 9, 2013				
<b>Citizens General Fund:</b>					
	Previous Balance:		(27,500.82)		
	Deposits:		34,640.48		
	Payroll:		12,762.67	DD: 7160.31	CK: 5602.36
	FICA:		3,203.11		
	A/P: Regular		24,399.45		
	voided check				
	to Impact Fees				
	From MMA		40,000.00		
	TO MMA				
	Account Balance:		6,774.43		
	Interest Earned YTD:		-		
<b>CD's:</b>	Unrestricted Balance:		-		
<b>MMA:</b>	Unrestricted Balance:		3,870,917.36		
	Total Invested Funds:		3,870,917.36		